

**King County****Department of Development
and Environmental Services**

900 Oakesdale Avenue Southwest
 Renton, Washington 98057-5212
 206-296-6600 TTY 206-296-7217

**PRE-APPLICATION WAIVER REQUEST -
SHORT SUBDIVISION**

For alternate formats, call 206-296-6600.

Short Subdivision Pre-Application Waiver Request

There are three required pre-application meetings an applicant and his/her agent must attend, prior to filing a short subdivision (often called a "short plat") application. Waivers are not generally approved.

If you feel unusual circumstances exist to justify approval of a waiver, please fill out this form and submit it to DDES at the address above or fax to 206-296-7051 for consideration. The Director or designee may waive the requirement to attend one or more of the following meetings, if it is determined to be unnecessary for the review of a short plat application. PLEASE PRINT ALL INFORMATION BELOW.

Identify the meeting for which a waiver is being requested:

- ☐ Informational Meeting (Step 1)
 ☐ Pre-application Feasibility Meeting (Step 2)
 ☐ Application Review Meeting (Step 3)

Date _____

Project Name _____

Site Address _____

Parcel Number(s) _____

Applicant's Name _____ Phone _____

Applicant's E-mail _____ FAX _____

Applicant's Mailing Address _____

Agent's Name _____ Phone _____

Agent's E-mail _____ FAX _____

Agent's Mailing Address _____

Applicant/Agent's rationale for waiver:

Based on the rationale noted above, I ☐ agree ☐ do not agree to waive the required pre-application meeting(s) identified above. Please contact Marci Gunnell at 206-296-7059 to schedule required meetings.

 DDES Director or Director's Designee

 Date

Check out the DDES Web site at www.kingcounty.gov/permits